

Kadaltilla

Kadaltilla / Park Lands Authority 2023 Meeting Dates

Thursday, 27 October 2022
Board Meeting

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Public

Purpose

To determine dates, place, and time for meetings of the Board of the Kadaltilla / Park Lands Authority (Kadaltilla) for February to November 2023, in accordance with Clause 4.8.5 of the Board's Charter, which states:

An ordinary meeting of the Board must take place at such times and places as may be fixed by the Board provided that there shall be at least one ordinary meeting of the Board held in each calendar month except in December and January.

Recommendation

That Kadaltilla / Park Lands Authority:

1. Resolves to meet at 5:30pm in the Colonel Light Room, Adelaide Town Hall, on the following dates in 2023:
 - 23 February
 - 23 March
 - 27 April
 - 25 May
 - 22 June
 - 27 July
 - 24 August
 - 28 September
 - 26 October
 - 23 November
 2. Authorises the City of Adelaide Chief Executive Officer (or delegate) after liaison with the Presiding Member (or Deputy Presiding Member if the former is absent), to vary meeting dates, meeting times and meeting place as required (within the provisions of the Charter of the Adelaide Park Lands Authority).
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Implications

Adelaide Park Lands Management Strategy 2015-2025	Adelaide Park Lands Management Strategy 2015-2025 The approval of Kadaltilla meeting dates for 2023 will support the Board's consideration of the Adelaide Park Lands Management Strategy.
2020-2025 Strategic Plan	Adelaide Park Lands Authority 2020-2025 Strategic Plan Strategic Plan Alignment – Advice
Policy	Not as a result of this report
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
City of Adelaide Budget Allocation	The 2022/2023 budget includes provision of sitting fees for Board Members.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

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Discussion

1. The Charter of the Kadaltilla / Park Lands Authority (the Charter) makes the following stipulations, in Clause 4.8, regarding meetings:
 - 4.8.1. *An ordinary meeting of the Board will constitute an ordinary meeting of the Authority and the Board shall administer the business of the ordinary meeting.*
 - 4.8.5 *An ordinary meeting of the Board must take place at such times and places as may be fixed by the Board provided that there shall be at least one ordinary meeting of the Board held in each calendar month except in December and January.*
 - 4.8.19 *Meetings of the Board must be conducted in a place open to the public.*
2. In 2022, Kadaltilla met monthly at 5.30pm, on the fourth Thursday of each month. All meetings were held in the Colonel Light Room, Adelaide Town Hall.
3. Convening Board meetings in the Colonel Light Room, Adelaide Town Hall addresses the requirement to conduct meetings in a place accessible and open to the public with facilities supporting public attendance.
4. A commencement time of 5.30pm supports attendance by members of the public, representors wishing to address the Board, and Board Members who have day commitments.
5. The 2023 meeting dates proposed below are scheduled for the fourth Thursday of the month consistent with previous years and to avoid public holidays:

DATE	EVENT
2 January	New Year's Day
26 January	Australia Day
23 February	Kadaltilla Board Meeting
13 March	Adelaide Cup Day
23 March	Kadaltilla Board Meeting
7 April	Good Friday
8 April	Easter Saturday
10 April	Easter Monday
25 April	Anzac Day
27 April	Kadaltilla Board Meeting
25 May	Kadaltilla Board Meeting
12 June	Queen's Birthday
22 June	Kadaltilla Board Meeting
27 July	Kadaltilla Board Meeting
24 August	Kadaltilla Board Meeting
28 September	Kadaltilla Board Meeting
2 October	Labour Day
26 October	Kadaltilla Board Meeting
23 November	Kadaltilla Board Meeting
24 December	<i>Christmas Eve (7pm-midnight)</i>
25 December	Christmas Day
26 December	Boxing Day
31 December	<i>New Year's Eve (7pm-midnight)</i>

6. Clause 5 of the Charter contains the following administrative support provision:
 5. *The Council will provide administrative support for the Authority for the purpose of undertaking day to day management of the Authority including, but not limited to, the exercise of the Authority's Functions, powers and duties and the preparation for and attendance at meetings of the Board and implementation of the decisions of the Board.*
7. It may be necessary to vary a meeting date, a meeting time, or a meeting place to support the operation of the Board. Adoption of the proposed dates does not preclude the ability to convene a Special meeting in January and December or in other months if required, in response to the urgency of matters, the number of agenda items and the ability to achieve a quorum.
8. The City of Adelaide has not yet set its Council and/or Committee meeting schedules for 2023. Once this occurs, it may be necessary to review Kadaltilla's meeting schedule (e.g. in light of ensuring advice of Kadaltilla can be provided to Council in a timely way).
9. Adoption of part 2 of the recommendation supports a variation to date, time, or place, should the need arise, for which the Chief Executive Officer of the City of Adelaide will ensure that a senior officer liaises with the Presiding Member (or Deputy Presiding Member if the former is not available), to request and arrange / re-arrange date, time, or place of a meeting as required.

Attachments

Nil